



# Accessing E\*Value

## Step 1:

Login to your E-Value account by going to <https://www.e-value.net/?s=uthealth>

Type in your MyUTH user ID in the “Username” field and your password in the “Password” field. Then click on the “Login” button

**UTHealth**  
The University of Texas  
Health Science Center at Houston

**Protected Resource**  
This resources is requesting authentication. You may *optionally* select one of these *alternate authentication methods*:

**myUTH Campus Password**

Username  
AJones

Password  
••••••••

**Log in**

[Change Password](#) | [Password Help](#)

**WARNING!** You are currently accessing a protected information resource. Unauthorized use is **PROHIBITED!** Usage of this system may be subject to security testing and monitoring. Misuse is subject to criminal prosecution. There is no expectation of privacy except as otherwise provided by applicable privacy laws.

[Privacy & Security](#) | [Contact](#) | [UT Houston](#)

**UTH Enterprise Password**

**Q: I have been accepted , but cannot access E\*Value?**

**A:** Please make sure that you [have accepted your admissions offer](#) in ApplyUTH as this is required to generate access to E\*Value. It can take up to two (2) weeks after accepting the offer to gain access to E\*Value. If upon logging in to E\*Value and there are no immunizations/certifications listed, simply logout and wait 24 hours before attempting again.

**Step 2:**

The “Welcome” page.

From this page, click on the “Home” tab on the top left corner of the screen followed by the “Other Tasks” link.



UTHealth School of Nursing  
DNP / MSN Nurse Anesthesia  
Program ID:7347

Anesthesia8 Student8



Help

Favorites ▾

My Account ▾

Home

Reports

Other Tasks

There is a link for [E\\*Value training](#) and support information on this page.

Need Help?

[CSON E\\*Value Information](#)

Visit CSON E\*Value page for details on immunization and certification requirements, guides on entering information into E\*Value, and contact information for questions or concerns.

### **Step 3:**

Now click on the “Manage Personal Records” link that appears under “Other Tasks”

The screenshot displays the E\*VALUE user interface. At the top left, the logo for E\*VALUE is shown as a medhub product. To its right, the text identifies the user as being from the UTHealth School of Nursing, DNP / MSN Nurse Anesthesia program, with Program ID:7347. On the right side of the header, the user is identified as 'Anesthesia8 Student8' next to a profile icon, with buttons for 'Help', 'Favorites', and 'My Account'. Below the header, there are two tabs: 'Home' (highlighted in green) and 'Reports'. A dark blue navigation bar contains 'Home Page' and 'Other Tasks' (which is underlined). Under the 'Other Tasks' section, there is a 'Tasks' heading followed by two links: 'Calendar' and 'Manage Personal Records'. The 'Manage Personal Records' link is circled in red.

This will take you to your Personal Records Requirements page. Your page will look similar to the image on the next slide but not exactly. Do not worry if there are items in the screen shot below that do not appear on your own Immunization and Certification page. Your page will be designed for your program. Follow that one.

# E\*Value

## Uploading Files

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1. Scroll to the far right to find the edit button it looks like this:  click on it

2. Then scroll to the far left to find the “add attachment” button, which looks like this: 

Click on it

3. That should drop down to reveal a “choose file” button, which looks like this: 

Click on it

4. Upload your file in either Doc., Jpg. or Pdf. format (Pdf. works best)

5. In the space provided, add or adjust the event date to match your uploaded file (The date that the titer was resulted)

6. Scroll to the far right to find the “save” button, which looks like this:



Click on it.

7. Repeat steps for the next requirement

Pay close attention to E\*Value event dates and expiration dates as you upload files. Please adjust the event dates in E\*Value to correspond with your files. An event date should reflect the date that a vaccine was administered, a lab test or titer was resulted, or a certification was issued. **We cannot verify your files if the event dates do not match the dates printed on your documents!**

**Personal Records Requirements for Anesthesia8 Student8**

**Immunizations and Certifications Log** 0 of 25 requirements completed

Key: Met Pending Not Met

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**Certifications**

Type:	Event Date:	Note:	Expiration Date:	Requirement:	Status:	
ACLS (Recorded by: Parent Program)	<input type="text"/>	<input type="text"/>	<input type="text"/>	Ongoing	*status*	<a href="#">Add</a>
<i>Add attachment (click again for multiple)</i>						
BCLS training (Recorded by: Parent Program)	<input type="text"/>	<input type="text"/>	<input type="text"/>	Ongoing	*status*	<a href="#">Add</a>
<i>Add attachment (click again for multiple)</i>						
<i>+ Archive</i>						
Criminal Background Check (Recorded by: Parent Program)						
PALS (Recorded by: Parent Program)	<input type="text"/>	<input type="text"/>	<input type="text"/>	Ongoing	*status*	<a href="#">Add</a>
<i>Add attachment (click again for multiple)</i>						
RN License-TX (Recorded by: Parent Program)	<input type="text"/>	<input type="text"/>	<input type="text"/>	Ongoing	*status*	<a href="#">Add</a>
<i>Add attachment (click again for multiple)</i>						

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**Immunizations**

Type:	Event Date:	Note:	Expiration Date:	Requirement:	Status:	
Chicken Pox (Varicella) - History of Disease (Recorded by: Parent Program)	<input type="text"/>	<input type="text"/>		One-time	*status*	<a href="#">Add</a>
<i>Add attachment (click again for multiple)</i>						
Flu Vaccine (Recorded by: Parent Program)	<input type="text"/>	<input type="text"/>	<input type="text"/>	Ongoing	*status*	<a href="#">Add</a>

# E\*Value

## Required Immunizations

It is important to ensure that all immunizations are started and completed within the time frames listed on the [CSON Academic Calendar](#) each semester.

All students are required to submit immunization verification to the University as well as to the School of Nursing in compliance with clinical facilities. Note that the [Cizik School of Nursing's immunization requirements](#) differ from UT System requirements because they are specific to the nursing occupation in order to prepare students for clinical rotations.

<b>Flu Shot within current flu season only</b>	Flu season typically begins in late July/early August each year. The deadline to get vaccinated for the upcoming flu season is October 31st. Flu season ends on 3/31. Most institutions use 6/30 of each year as an expiration date for flu vaccinations.
<b>Tetanus Diphtheria and Pertussis (Tdap) vaccination</b>	One dose within the past 10 years
<b>Varicella Titer</b>	Lab report of positive Varicella titer
<b>Rubella Titer</b>	Lab report of positive Rubella titer
<b>Hepatitis B Surface Antibody Titer</b>	Lab report of positive titer
<b>Hepatitis C screening (blood test)</b>	Lab report of Hepatitis C antibody screening

NOTE: ALL ITEMS LISTED IN RED TYPE ARE REQUIRED WITH OR WITHOUT DOCUMENTED VACCINES.

**Q: Can I have my immunizations administered on campus?**

**A:** Yes, newly admitted and current students can utilize [UTHealth Student Health Services](#). Information regarding hours of operation, scheduling, and pricing is available [online](#).

# E\*Value

## Important Certifications and Release Forms

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### RN License:

Please upload a scan of the RN License verification page from the [TX Board of Nursing website](#) that displays the issued date, expiration date, and RN license number.

### CPR Certification:

**CPR Certification Policy:** All students will maintain current “Healthcare Provider” status consistent with the requirements of the American Heart Association. The course must include instruction in adult, child, infant, and two-man CPR. Online training courses are accepted; such training must include a *hands-on* skills check-off component. Valid “healthcare provider” training is a prerequisite for enrollment in the School of Nursing. **Please upload a copy of both sides of the CPR wallet card or a full page CPR E-Card.**

### Consent for Limited Release of Identifier form:

Please complete the [Consent for Limited Release of Identifier form](#), print it and attach it here.

Social Security Number (Just last 4 digits in Notes Field)

Add the last four digits of your Social Security Number and attach the Consent for Limited Release form here



Add attachment (click again for multiple)

### COVID-19 Attestation:

Before visiting the Cizik School of Nursing campus and/or clinical settings, you must complete the [UTHealth COVID-19 Screening Form](#).



# E\*Value and CSONAssist

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The E\*Value system is not programmed to notify our office automatically of any new changes so added files will often go unnoticed until we are contacted by the student/applicant via the records review process in CSONAssist.

## How it works

To submit an E\*Value inquiry, complete the following steps:

1. Create an account using your assigned UHealth email.
2. A confirmation email will be sent to activate the CSONAssist account.
3. To submit an E\*Value inquiry/request, log-in to your account and select "E\*Value Support".
4. Follow the prompts adding the required information such as program, track (if applicable), and other information regarding the inquiry and hit the "Send" button.

When the inquiry is sent a confirmation email will be delivered to note that the request has been delivered to the E\*Value team.

**Q: Who should I inquire with If it has been more than 10 business days since my report was submitted?**

A: You can contact the E\*Value/Compliance Team directly by submitting an inquiry through [CSONAssist](#). Typical response times are within three business days of email receipt. To assist with the processing of your request, please ensure that the email contains your Student ID and academic program/track. Please note that records must be uploaded directly into E\*Value and cannot be emailed.

# FAQ

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**Q: Is the COVID-19 vaccination required?**

A: At this time, the COVID-19 vaccination is not required to enroll at UTHealth, however vaccination is strongly encouraged. In some instances, clinical sites and preceptors may require the vaccination to participate in clinical activities. If you are notified that a site requires the COVID-19 vaccination, you will be able to upload the information into E\*Value. More information regarding vaccination availability for CSON students is available through the [intranet](#) (must have IDM hold removed to access).  
immunizations/certifications listed, simply logout and wait 24 hours before attempting again.

**Q: Do I have to get recertified before I register for courses if my CPR card expires before the end of the semester?**

A: Yes, your CPR card must be current through the end of the semester for which you are attempting to enroll.

**Q: Having problems accessing E\*Value?**

A: Please review tips on [accessing E\\*Value](#).

**Q: I submitted an initial records request, but my records were not complete – how do I request another review?**

A: To ask for a new review, submit a records review request through the [CSONAssist Portal](#)

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**Facts and disclaimers:**

- The information discussed within this portal is of an extremely sensitive nature. Each student is issued a safe email address supported by the UTHealth domain to protect his/her privacy.
- Per the SON policy, it may up to 7-10 business days after acceptance of the admission offer students are given access to the system. Newly admitted students must have accepted admission before they will have access to E\*Value. You will receive an email that includes E\*Value instructions when your account has been created.
- Only attach viable scanned files in either pdf., jpeg, or doc. format.
- It is the student's responsibility to adjust the E\*Value Event Date to correspond with each file that you upload. We cannot verify your files if the event dates do not match: An "Event Date" is the date upon which a vaccination was administered, a lab test/titer was resulted, a certification/license was issued.